



Cloverdale
Catholic School

Parish Education Committee Meeting

27 August 2019

Start: 7:00pm

Present:

Deborah Harms
Francine Poelstra
Jennifer Friesen
Fr. Paul
Megan Poulin
Jacqueline Johnson
Mike Fortino
Jason Borkowski
Chris Brant

1. Opening Prayer

- Opening prayer by Fr. Paul

2. Chairperson's Report – Deborah Harms

a. Education Committee Workshop

- EC Workshop on September 21, 2019
- Location at St. Mary's in Vancouver
- Francine, Deborah, Megan, Jen to attend

3. Principal's Report – Jason Borkowski

a. School Theme

- Philippians 14:3 "I can do all things through Christ who strengthens me"

b. Enrolment

- Record enrolment of 324 students this year
- Room currently exists in the Grade 6/7 class; Kindergarten class capped at 25
- 22 international students are currently registered in the school
- Jason would like to assess numbers/class size policy moving forward to ensure we meet our educational and spiritual needs

c. Staff preparing for school year

- All teachers are checked in and have come back with preparations for the new school year
- Mr. Champion is the new Grade 7 teacher
- Mrs. Trinh is a new EA and has done some training today

d. Summer Maintenance

- New carpets were put in Kindergarten and counselling/learning support office over the summer
- Patching and painting projects were completed around the school
- Fireproof siding has been placed onto the music/library portable so that permeant permit can be obtained from the City – project to be completed this week. Once project completed, City will refund the \$10,000 deposit to the school
- Sign on the front of the school in the works for getting replaced – Jason getting quotes from a few companies with quotes and pictures to be disseminated to PEC

e. Staffing

- All staffing positions are filled in the school;
- given the enrolment we will likely need to hire another EA – Jason is actively looking

4. Treasurer's Report – Chris Brant

- September is a busy month for the office staff; school now operating on the Quickbooks system
- Discussion about setting up an online registration – school administrative staff supportive; PEC supportive. Likely need for sub-committee. Jennifer Friesen expressed interest in assisting in that process

5. PFG Report – Jen Friesen

a. Upcoming fundraisers

- Family Movie Night – September 20, 2019
 - o PFG to purchase a licence
 - o PFG planning on doing multiple family movie nights throughout the year

6. Maintenance Report – Jacqueline Johnson

a. Summer Maintenance Update

- Perimeter, grass and parking lot was taken care of over the summer
- First workbee of the year this Saturday, August 31, 2019 – 32 people signed up to participate. Focus on the workbee is to get the outside of the school ready for the first day

7. Parent Participation Report – Megan Poulin

- Nothing to update

8. Other Business

a. School Mass

- Fr. Paul to use Eucharistic Prayer for Masses with Children this year – shorter and easier for the children to understand
- Jason to get copy and introduce the students

b. Communion

- Discussion about potential to offer both species of communion during school mass
- Discussion tabled to get better understanding of practice and consequence of decision under Canon Law

c. FAQ List for Parents

- Discussion about having FAQ list for simple questions for parents
- Committee to discuss and prepare something for posting on website

d. Parish Bulletin

- Fr. Paul requested that Jason provide a periodic insert to the Parish Bulletin to update on school activities in an effort to better connect the school community with the Parish community
- Discussion about potential announcements after mass periodically to update the Parish on school activities

e. 65th Anniversary

- Fr. Paul noted that 2020 will be the 65th Anniversary of the school

9. In Camera Session

Meeting Adjourned at 8:30pm following the in camera session

Next meeting will be Tuesday October 8, 2019 at 7:00pm