



**Cloverdale**  
Catholic School

## Parish Education Committee Meeting

**11 February 2020**

**Start: 7:00pm**

### Present:

Fr. Paul Chu  
Deborah Harms  
Megan Poulin  
Jennifer Friesen  
Jacqueline Johnson  
Chris Brant  
Mike Fortino  
Jason Borkowski

### Regrets

Francine Poelstra

### AGENDA

1. Opening Prayer (Deborah Harms)
2. Pastors Report (Fr. Paul Chu)
  - a. Father Paul expressed thanks for the picking of the new principal and the efforts that went into the school profile meeting
3. Chairperson's Report (Deborah Harms)
  - a. Clive Heah is the new principal selected for him to start in September 2020
4. Principal's Report (Jason Borkowski)
  - a. Staffing Update
    - Discussion about LOA requests by three EAs
    - New EAs hired to replace
  - b. Enrolment Update
    - 46 applications for kindergarten this year
    - Current enrolment is 323 students

- Discussion about class sizes for next year and discussion about physical space
- Decision: 1 kindergarten class for the upcoming year with a waitlist until such time that space can be made for a second class.

c. Online Registration

- Re-registration will roll out in the next few weeks
- Marnie and Jason working to iron out the final issues

d. Playground Enhancements

- New playground equipment installed, and additional woodchips added to the playground
- Looking to purchase another piece of accessible playground equipment

e. Open House

- Open house was a success
- This year there were more new families interested and participating in the open house than in previous years

f. Janitorial Services

- Discussion about janitorial services for the school;
- Jason presented three providers including current provider;
- PEC agreed to look at comparable quotes for services

g. Garbage Contract

- Discussion about the garbage contract and potential new provider; Jason to continue discussions with service providers

h. Projectors for the Church

- Looking for source to install new projector for the church. Fr. Paul hopeful to have installed by the Easter Mass; school will also use projectors during school masses

5. Treasurer's Report (Chris Brant)

a. Financials Update

- Financials are substantially within budget as of today's date.

6. PFG Report (Jennifer Friesen)

- a. Movie Night Fundraiser – March 6, 2020
  - Cheese and veggie pizza night
- b. Auction Fundraiser/Gala – May 2, 2020
  - Tropical Paradise Party
  - Email sent out to the school seeking volunteers/donations
  - Fundraising ideas discussed
- c. Pub Night – June 5, 2020
  - Fox and Fiddle Pub
- d. Possible Spring Fundraiser – Sign Making
  - Potential rustic sign making night
- e. PFG Committee
  - Jen raised the need for succession planning on the PFG to ensure that the committee continues strong

7. Maintenance Report (Jacqueline Johnson)

- a. Work Bee Successful
  - 18 volunteers attended the Work Bee and many tasks were completed
- b. Items to Follow Up: Locks, Recycling System, Ramp
  - Ramp outside of Mr. Pistrin's room will be re-done using cement
  - Locks on shutters are rusting and will need to be replaced
  - Discussion about placement of recycling and organics inside of the school

8. Parent Participation Report (Megan Poulin)

- a. Construction/Fences on North side of Field
  - Buildings on the north side of the school have been demolished and no fences are up and debris is accessible to the school
  - Jason to contact developer about their fencing off
  - Discussion about potential perimeter fence for the school

9. Secretary Report (Mike Fortino)

- a. Social Media Discussion
  - Discussion tabled to next month

- Mike to reach out to St Mary's Chilliwack to see how they are doing it – they have a good social media presence

10. In Camera

- See in camera minutes

11. Closing Prayer (Deborah Harms)

**Meeting Adjourned: 9:05pm**

Next Meeting: March 10, 2020